HEXAGON HOUSING ASSOCIATION

**PROPOSED CONTRACTS FOR RESPONSIVE DAY TO DAY AND VOID PROPOERTY WORKS - HEXAGON LOT 2**

**REPORT ON EVALUATION OF TENDERS**

**Rand Associates Consultancy Services Ltd**

**HEXAGON HOUSING ASSOCIATION**

**PROPOSED CONTRACTS FOR RESPONSIVE DAY TO DAY AND VOID PROPOERTY WORKS**

 **HEXAGON LOT 2**

**EVALUATION OF TENDERS**

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| **Procurement Process** | * *OJEU Restricted Procedures;*
* *OJEU Notice 2015/S 150-276614 dated 3rd August 2015; Notice was in respect of 3 Lots, Hexagon Lot 1, Hexagon Lot 2 and Hexagon Lot 3*
* *8 Bidders submitted pre-qualification questionnaires that met Hexagon’s selection and qualification criteria;*
 |
| **Scope of Works** | * *Responsive Maintenance (including Emergency Works ordered during Normal Working Hours);*
* *Call Handling;*
* *Out of Hours Call Handling;*
* *Out of Hours Emergency Works;*
* *Major Works;*
* *Void Property Inspections;*
* *Void Property Works;*
* *Technical Inspections;*

 *In addition the Contract may include for the Service Provider undertaking the following Works:** *Co-ordination of gas and heating works in Voids (Cap Offs, turn on and test, repairs maintenance and landlord’s certification);*
* *Co-ordination with communal mechanical and electrical contractors;*
* *Co-ordination with Asbestos Consultant on Voids;*
* *Co-ordination with Asbestos Licensed Contractor on Voids;*
* *Property Health Checks/MOTs;*
* *Handyman Services; and*
* *Mutual Exchanges Electrical and Gas Tests*
 |
| **Basis of Contracts** | * *Tendered Percentage Adjustment to Schedule of Rates for Responsive Day to Day Maintenance*
* *Tendered Percentage Adjustment to Schedule of Rates for Void Property Works*
* *Tendered Percentage Adjustment to Schedule of Rates for Major Works*
* *Future inflation based on CPI*
 |
| **Form of Contract** | * *NHF Form of Contract 2011*
* *The M3NHF Schedule of Rates for Responsive Maintenance and Void Property Works Version 6.3*
 |
| **Procurement Process** | * *8 Selected for Tender List for Lot 2*
 |
| **Price /Quality Tender Evaluation Criteria** | * *Price:Quality Ratio; 4000:6000*
* *Quality – Method Statement: Evaluated out of 2,200 marks*
* *Quality – Interview: Evaluated out of 1,300 marks*
* *Quality - Site Visit: Evaluated out of 1,500 marks*
* *Quality - IT Assessment: Evaluated out of 1,000 marks*
 |
| **Budget for Lot 2** | * *For evaluation purposes: total budget is £1,000,000 excluding VAT*
 |
| **Properties included in Lot 2** | *Lot 2* | *Dwellings and Estates, in Post Codes: BR1, BR2, DA1, DA5, DA7, DA8, DA14, DA15, DA17, DA18, ME9, SE2, SE3, SE4, SE6, SE7, SE8, SE9, SE10, SE12, SE13, SE14, SE16, SE18, and SE28,*  |
| **Tender Response** | * *All 8 Bidders submitted a tender,*
 |
| **Price Evaluation of Tender (based on the best price received)** | **Bidder** | **Price** | **Marks Scored** |
| **Axis Europe plc** | *£978,074.14* | *3,303.81* |
| **Chigwell London Ltd** | *£972,606.18* | *3,322.39* |
| **KNK Building Services Ltd** | *£964,459.85* | *3,350.45* |
| **Laker BMS Ltd** | *£1,056,345.14* | *3,059.01* |
| **MD Building Services Ltd** | *£978,159.11* | *3,303.53* |
| **P&R Installation Company Limited** | *£807,843.33* | *4,000.00* |
| **TCL Group** | *£960,285.75* | *3,365.01* |
| **TSG Building Services Plc** | *£1,218,926.45* | *2,651.00* |

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| **Order of Evaluation** | *Whilst Tenderers are invited to submit tenders for any or all three Contracts that they “expressed an interest when completing the Pre-qualification questionnaire, Hexagon will award three separate Contracts, Hexagon will not award more than one Contract to a Tenderer.**Tenderers were advised that the Contracts will be evaluated in the order of Hexagon Lot 1, then Hexagon Lot 2 and then Hexagon Lot 3.**The Tenderer submitting the highest scoring price and quality evaluated tender for Hexagon Lot 1, will have any tender for Hexagon Lot 2 and/or Hexagon Lot 3 discarded in the evaluation of those tenders.**The Tenderer submitting the highest scoring price and quality evaluated tender for Hexagon Lot 2, will have any tender for Hexagon Lot 3 discarded in the evaluation of that tender.* |
| **Comments on Prices Received** | *The percentage discounts tendered by a number of the bidders are currently viewed as sustainable*, *other bidders tendered high percentage adjustments which resulted in the low marks they achieved* |
| **Quality Evaluation – Method Statement** | * *Evaluated by officers of Hexagon and by a senior consultant of Rand Associates consultancy Services Ltd ;*
* *8 Method Statements evaluated*
* *Highest Score Achieved: 1,913.00 out of 2,200 possible marks*
* *Lowest Score Achieved: 1,550.00 out of 2,200 possible marks*
 |
| **Allocation of Marks and Criteria – Method Statement** | **Topic** | **Marks available** |
| *Customer care and quality of work* | *800* |
| *Management of the Works* | *800* |
| *IT Systems* | *300* |
| *Collaborative working* | *300* |

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| **Marks Scored for Method Statement** | **Bidder** | **Marks Scored** |
| **Axis Europe plc** | *1,913.00* |
| **Chigwell London Ltd** | *1,707.50* |
| **KNK Building Services Ltd** | *1,777.50* |
| **Laker BMS Ltd** | *1,862.00* |
| **MD Building Services Ltd** | *1,789.00* |
| **P&R Installation Company Limited** | *1,686.00* |
| **TCL Group** | *1,804.50* |
| **TSG Building Services Plc** | *1,550.00* |
| **Total Marks Scored pre - Interview** | **Bidder** | **Pre-Interview Total Marks Scored** |
| **Axis Europe plc** | *5,216.81* |
| **Chigwell London Ltd** | *5,029.89* |
| **KNK Building Services Ltd** | *5,127.95* |
| **Laker BMS Ltd** | *4,921.01* |
| **MD Building Services Ltd** | *5,092.53* |
| **P&R Installation Company Limited** | *5,686.00* |
| **TCL Group** | *5,169.51* |
| **TSG Building Services Plc** | *4,201.00* |
| **Selection for interview** | *All 8 Bidders were selected for Interview.*  |
| **Quality Evaluation - Interview** | * *Evaluated by Panel of 3 Officers and 3 Tenant Representatives, with a director of Rand Associates Consultancy Services Ltd acting as non-scoring chairman and facilitator;*
* *8 Bidders interviewed*
* *Highest Score Achieved: 876.08 out of 1,300 possible marks*
* *Lowest Score Achieved: 383.92 out of 1,300 possible marks*
 |
| **Allocation of Marks and Criteria – Interview** | **Topic** | **Marks available** |
| *Customer care and quality of work* | *500* |
| *Management of the Works* | *500* |
| *Collaborative working* | *300* |

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| **Marks Scored - Interview** | **Bidder** | **Marks Scored** |
| **Axis Europe plc** | *805.58* |
| **Chigwell London Ltd** | *876.08* |
| **KNK Building Services Ltd** | *865.83* |
| **Laker BMS Ltd** | *872.17* |
| **MD Building Services Ltd** | *383.92* |
| **P&R Installation Company Limited** | *807.33* |
| **TCL Group** | *824.63* |
| **TSG Building Services Plc** | *708.00* |
| **Total Marks scored pre-Site Visit** | **Bidder** | **Pre- site Visit Total Marks Scored** |
| **Axis Europe plc** | *6,022.39* |
| **Chigwell London Ltd** | *5,905.97* |
| **KNK Building Services Ltd** | *5,993.78* |
| **Laker BMS Ltd** | *5,793.18* |
| **MD Building Services Ltd** | *5,476.44* |
| **P&R Installation Company Limited** | *6,493.33* |
| **TCL Group** | *5,994.14* |
| **TSG Building Services Plc** | *4,909.00* |
| **Selection for Site Visit** | *All 8 Bidders were selected for the Site Visit.* |
| **Quality Evaluation – Site Visit** | * *Evaluated by Panel of 3 Officers;*
* *8 Bidders visited and assessed*
* *Highest Score Achieved: 1,241.83 out of 1,500 possible marks*
* *Lowest Score Achieved: 584.67 out of 1,500 possible marks*
 |
| **Allocation of Marks and Criteria – Site Visit** | **Topic** | **Marks available** |
| *Management of Works and office procedures* | *750* |
| *Customer care and quality of work* | *750* |

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| **Marks Scored on Site Visit** | **Bidder** | **Marks Scored** |
| **Axis Europe plc** | *675.67* |
| **Chigwell London Ltd** | *679.67* |
| **KNK Building Services Ltd** | *1,130.50* |
| **Laker BMS Ltd** | *1,241.83* |
| **MD Building Services Ltd** | *896.67* |
| **P&R Installation Company Limited** | *1,216.67* |
| **TCL Group** | *584.67* |
| **TSG Building Services Plc** | *682.00* |
| **Total Marks Scored pre-IT Assessment** | **Bidder** | **Total Marks Score Pre-IT Assessment** |
| **Axis Europe plc** | *6,698.06* |
| **Chigwell London Ltd** | *6,585.64* |
| **KNK Building Services Ltd** | *7,124.28* |
| **Laker BMS Ltd** | *7,035.02* |
| **MD Building Services Ltd** | *6,373.11* |
| **P&R Installation Company Limited** | *7,710.00* |
| **TCL Group** | *6,578.80* |
| **TSG Building Services Plc** | *5,591.00* |
| **Selection for IT Assessment** | *All 8 Bidders were selected for the IT Assessment* |
| **Quality Evaluation – IT Assessment** | * *Evaluated by Panel of 2 Officers;*
* *8 Bidders had their IT Systems assessed*
* *Highest Score Achieved: 840.00 out of 1,000 possible marks*
* *Lowest Score Achieved: 140.00 out of 1,000 possible marks*
 |
| **Marks Scored for IT Assessment** | **Bidder** | **Marks Scored** |
| **Axis Europe plc** | *740.00* |
| **Chigwell London Ltd** | *140.00* |
| **KNK Building Services Ltd** | *460.00* |
| **Laker BMS Ltd** | *340.00* |
| **MD Building Services Ltd** | *840.00* |
| **P&R Installation Company Limited** | *300.00* |
| **TCL Group** | *600.00* |
| **TSG Building Services Plc** | *440.00* |
| **Total Marks Scored for Price and Quality** | **Bidder** | **Total Marks Scored** |
| **Axis Europe plc** | *7,438.06* |
| **Chigwell London Ltd** | *6,725.64* |
| **KNK Building Services Ltd** | *7,584.28* |
| **Laker BMS Ltd** | *7,375.02* |
| **MD Building Services Ltd** | *7,213.11* |
| **P&R Installation Company Limited** | ***8,010.00*** |
| **TCL Group** | *7,178.80* |
| **TSG Building Services Plc** | *6,031.00* |
| **Recommendation** | The overall evaluation indicates that the most economically advantageous tender has been submitted by **P&R Installations Ltd** (who are also the incumbent contractor for Hexagon Lot 2)and I would recommend that subject to any further due diligence that Hexagon may wish to undertake that this bidder be awarded Preferred Bidder status |

David Miller MRICS, FCIOB

Director

Rand Associates Consultancy Services Ltd

12th November 2015